



STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES &
ENVIRONMENTAL CONTROL

DIVISION OF WATER

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DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

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**Board of Certification for Wastewater Operators
Tuesday, September 4, 2018
DNREC, Richardson & Robbins Building
Conference Room B172
MEETING MINUTES**

In Attendance:

Board: Bryan Ashby, Brian Blackburn, Jerry Esposito, Ira Kaiser and Mark Kondelis
DW: Jena Saxton, Ken Schoch, Nicole Smith and Faye Wheeler
Public: Art Jenkins (DNREC), William Powell, Sarah Smith and David Whitney

Chairman Brian Blackburn called the meeting to order at 9:01 a.m.

A quorum of the board is present.

- The agenda for the current meeting is approved.
- Minutes of the August 7, 2018 meeting are approved as submitted.

Old Business

- **Chesapeake Bay Grant Funds for Training Upgrades**
 - Mark Kondelis reports everything is going good.
 - Board has approved everything.

New Business

- **Cool Branch**
 - Ken Schoch of the Groundwater Discharges Section, reports he did an inspection at Cool Branch in August. He asked the Direct Responsible Charge (DRC) how often they visit the facility and was told the DRC is on a rotation. According to the regulations they should be there more often (three times per week).
 - Mike Evans reports this DRC rotation is a management style. There is a regular operator at Cool Branch and the DRC is available by phone if there is a problem.
 - Sam Sclegel reports it is White Marsh's (Tidewater) understanding, the DRC should be accessible and in the area. The strength of the company is this DRC rotation. In this particular situation, he understands the need for the DRC to be there more often. Sclegel said "We operate systems for plants who can't hire qualified operators themselves. Rotating them around keeps things economical. We also cross train operators in the district."

- Mark Kondelis added this is one of the reasons we started Responsible Management Entity (RME) at multi plant facilities for flexibility to those facilities. The flexibility was given to the companies with RMEs. Artesian rotates on a quarterly basis and updates the Section 4.04 report as per the regulations. All facilities still need to follow the regulations.
- Bryan Ashby added the regulations are pretty clear.
- The Board requested that Tidewater update their Section 4.04 to reflect the actual DRC onsite to be in compliant with the regulations.
- **Continuing Education Course Approvals/Denials August**
 - The Board reviewed classes submitted in July.
- **Operator License Renewals/Certifications/Expirations August**
 - Nicole Smith asks the Board for clarification on the type of degree that meets the requirements for certification. The Board will review all non-science degrees and give credit for applicable classes.
 - The Board reviewed renewals, certifications and expirations.
- **License certifications and renewals audit for August**
 - Six files were randomly pulled and reviewed by the Board – no issues were found.

Meeting was adjourned 9:48 a.m.

The next Board of Certification for Wastewater Operators meeting will be held on Tuesday, October 2, 2018 at 9:00 a.m. at DNREC, Richardson & Robbins Building, Conference Room B172.

Respectfully Submitted,
Faye Wheeler, CAP, OM